

# PLAN REVIEW CHECK LIST

**Submitted plans cannot be smaller than scale of 1/4 inch = 1 foot.**

**Please indicate by page no. the location of the following on plans.**

Floor plans that include equipment location: \_\_\_\_\_  
Equipment schedule: \_\_\_\_\_  
Plumbing plan and schedule: \_\_\_\_\_  
Mechanical plan: \_\_\_\_\_  
Finish schedule: \_\_\_\_\_

3 Compartment Sink (dimensions) \_\_\_X\_\_\_X\_\_\_ BTU or KW of Water Heater: \_\_\_\_\_  
Light Shielding Info: \_\_\_\_\_ Gallon Capacity of Water Heater: \_\_\_\_\_

Menu Submitted: \_\_\_\_\_ Seating Capacity: \_\_\_\_\_

*The above information is **required** for an Expedited plan review.*

<b>Size of Kitchen (Square Footage)</b>	<b>Fee (Within 14 days)</b>	<b>Expedited Fee (Within 3 days)</b>
< 50 sq. ft. (shaved ice shack & remodel)	\$ 50.00 <input type="checkbox"/>	\$ 100.00 <input type="checkbox"/>
50-300 sq. ft.	\$125.00 <input type="checkbox"/>	\$ 250.00 <input type="checkbox"/>
301-500 sq. ft.	\$180.00 <input type="checkbox"/>	\$ 360.00 <input type="checkbox"/>
501 sq. ft. or greater	\$225.00 <input type="checkbox"/>	\$ 450.00 <input type="checkbox"/>

ESTABLISHMENT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

OWNER NAME \_\_\_\_\_

## Send Review To:

NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Note: A penalty of 100% of the permit fee will be charged for an establishment that **starts operation** without a food service permit.

I hereby affirm that the above named food service establishment will be constructed as specified in the submitted plans, and that construction will not begin until a plan review has been completed. Alterations involving the kitchen or food service establishment portion of the building will be resubmitted to the Health Department for approval. I also affirm that I have been made aware of the penalties mentioned above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Received by: \_\_\_\_\_

Payment Date: \_\_\_\_\_  
Cash  Check  Credit/Debit

